

**SB74 PSYCHOLOGISTS AND LCSW
ENROLLMENT AND
CLAIMS PROCESSING**

WELCOME

The purpose of this training:

- Regulations
- Necessary steps that you should take to enroll with Alaska Medicaid through Conduent. Correct enrollment is required in order to receive payment for Medicaid covered services. If you are currently enrolled with Medicaid you may have to do a an update to your enrollment due to the addition of our new provider billing group.
- Introduce you to Optum and the necessary steps you need to take to receive payment for the Medicaid covered services you provide.

I will walk you through regulations and provider enrollment with Conduent and then Optum staff will walk you through their registration and claims payment process.

Let's Begin

DIVISIONS/CONTRACTORS/CONTACTS

Alaska Medicaid has a lot of intersects with many Divisions and Contractors. They all have their own websites with information. The State of Alaska Divisions oversee all the actions of Provider Enrollment with Conduent and Claims Processing with Optum.

Division of Behavioral Health oversees the

- Administrative Services Organization (ASO) Optum

Division of Health Care Services oversees the

- Fiscal Agent Conduent

Together these four entities work in concert to make sure you are able to render, bill, and receive payment for Medicaid covered services in the most efficient and timely way possible.

SB74 REGULATION TRAINING

You can register for provider trainings on the Optum / Alaska website at

<https://alaska.optum.com/content/ops-alaska/alaska/en/providers/-provider-trainings.html>

You will also find copies of the presentations on this website

- Go to - For Alaska Medicaid Providers/Provider Trainings/Previous Trainings
 - Slide decks will be listed

7 AAC 110 MEDICAID COVERAGE, PROFESSIONAL SERVICES

7 AAC 110.550 Psychologist testing services

(a) To be eligible for payment under 7 AAC 105 - 7 AAC 160 for providing psychologist testing services, a provider must be an independently practicing psychologist who

(1) is enrolled as a psychologist in accordance with 7 AAC 105.210;

(2) has an active license to practice psychology issued by the jurisdiction in which the psychologist provides services; if services are provided in this state, the psychologist must hold an active license under AS 08.86.130 or 08.86.135; and

(3) maintains records in accordance with (e) of this section.

All Alaska Administrative Codes can be found at <http://www.legis.state.ak.us/basis/aac.asp>

7 AAC 110. 550 Psychologist services continued...

(b) Covered psychologist testing services are limited to medically necessary psychological testing to determine the status of the patient's mental, intellectual, and emotional functioning. Testing services must include administration of psycho diagnostic tests, the interpretation of the results of the tests, and a written report. Testing services must be provided directly by the psychologist. Payment is limited to the following services:

- (1) psychological testing;
- (2) assessment of aphasia;
- (3) developmental testing, limited or extended;
- (4) neurobehavioral status examination, including assessment of thinking, reasoning, and judgment;
- (5) neuropsychological testing.

7 AAC 110. 550 Psychologist testing services continued....

(c) Psychologist testing services may be provided to a recipient who has received a referral from the recipient's treating physician, a physician assistant, an advanced nurse practitioner, a community mental health clinic, a tribal health program, or an appropriate school official, if the referral documents the purpose for the testing, including the need to determine acuity of need, severity of symptoms, or level of impairment.

(d) Psychologist testing services may be provided in the psychologist's office, an outpatient clinic, an outpatient hospital, a general acute care hospital, a tribal health program, an inpatient psychiatric hospital, a residential psychiatric treatment center, or other setting appropriate for patient care.

7 AAC 110. 550 Psychologist testing services continued...

e) To be paid by the department for services provided under this section, a psychologist must maintain a specific record for all services provided, that

- (1) identifies the source and reason for the referral;
- (2) identifies the questions and issues that the testing addressed;
- (3) identifies the psychological tests and techniques used; and
- (4) includes the interpretation of all completed and attempted tests with observations, conclusions, and recommendations

7 AAC 110.555 Psychologist behavioral health services

(a) To be eligible for payment under 7 AAC 105 - 7 AAC 160, psychologist behavioral health services must be provided by an individual who meets the requirements in 7AAC 110.550(a)(1) and (2).

(b) A provider may only bill the department for the following psychologist behavioral health services, provided in accordance with this chapter:

- (1) a mental health intake assessment;
- (2) an integrated mental health and substance use intake assessment;
- (3) individual psychotherapy;
- (4) group psychotherapy;
- (5) family psychotherapy;
- (6) multi-family group psychotherapy;
- (7) screening and brief intervention services described in 7 AAC 135.240;
- (8) behavioral health screening under 7 AAC 135.100.

7 AAC 110.555 Psychologist behavioral health services continued...

(c) A psychologist behavioral health services provider must maintain the provider's records in accordance with 7 AAC 105.230.

(d) If a psychologist covered under this section provides behavioral health services in or for another enrolled provider, the psychologist must request payment for those services in accordance with 7 AAC 135.910(a).

7 AAC 110.565 Clinical social worker services

(a) To be eligible for payment under 7 AAC 105 - 7 AAC 160 for providing clinical social worker services, a provider must

(1) be enrolled as a clinical social worker in accordance with 7 AAC 105.210; and

(2) have an active license to practice as a clinical social worker issued by the jurisdiction in which the clinical social worker provides services; if services are provided in this state, the clinical social worker must hold an active license under AS 08.95.110 or 08.95.120.

7 AAC 110.565 Clinical social worker services continued...

(b) Clinical social worker services include only the following behavioral health clinic services:

- (1) a mental health intake assessment;
- (2) an integrated mental health and substance use intake assessment;
- (3) individual psychotherapy;
- (4) group psychotherapy;
- (5) family psychotherapy;
- (6) multi-family group psychotherapy;
- (7) screening and brief intervention services described in 7 AAC 135.240;
- (8) behavioral health screening under 7 AAC 135.100.

7 AAC 110.565 Clinical social worker services continued...

(c) A clinical social worker services provider must maintain the provider's records in accordance with 7 AAC 105.230.

(d) If a clinical social worker covered under this section provides behavioral health services in or for another enrolled provider, the clinical social worker must request payment for those services in accordance with 7 AAC 135.910(a).

HOW TO ENROLL WITH ALASKA MEDICAID

You will go to Medicaid Alaska website with Conduent

<https://www.medicaidalaska.com>

Click on Provider Enrollment in the bottom left hand corner and begin the online process to become a Group Provider. Each click will lead you thru all the required information and documents.

If you would like to view the Provider Enrollment training presentation

- Click on instructions
- Click hyperlink to Alaska Medicaid Learning Portal
- Click on training documents
- Click on provider enrollment

ENROLLMENT — PROVIDER TYPES

All providers billing for services rendered by psychologists and LCSWs (except tribal entities and community behavioral health clinics) will be required to enroll as a “Behavioral Health Group” effective 4/24/2020

You must be a Provider Type 107 “Behavioral Health” WITH a Provider Specialty 222 “Behavioral Health Group” in order to receive payment for Medicaid covered services. This will require a group Type 2 NPI.

IF YOU ARE ALREADY ENROLLED

You will have a few steps you need to take—

Obtain a new unique NPI type 2 for the new DBH group practice.

Complete an application for group provider enrollment with Conduent for the new Behavioral Health Group. The provider type is 107- Behavioral Health and the provider specialty is 222- Behavioral Health Group.

If you currently have an affiliation to a Health Professional Group, submit updated affiliation to Conduent. The end date of this type of affiliation is 4/23/2020.

AFFILIATIONS — SECTION C

Individual providers 042- psychologists and 105- LCSWs that are servicing only providers

- If there is an affiliation to a Health Professional Group, submit updated affiliation to Conduent. The end date of this type of affiliation is 4/23/2020.

Individual providers 042- psychologists that bill for services

- If there is an affiliation to a Health Professional Group, submit updated affiliation to Conduent. The end date of this type of affiliation is 4/23/2020.

Group providers 021- Health Professional Groups

- If there is an affiliation to a psychologist or LCSW, submit updated affiliation to Conduent. The end date of this type of affiliation is 4/23/2020.

Your affiliation to your new Group 222 – Behavioral Health Group will be effective 4/24/2020

UPDATE PROVIDER REQUEST FORM

To update your affiliations see section C of the Update Provider Information Request Form.

<https://www.medicaidalaska.com>

- Click on Documents and Forms in the bottom left hand corner
- Click Enrollment Forms
- Choose and click Update Provider Information Request Form

ENROLLMENT – NPI/TAXONOMY

To enroll with Medicaid you will need to know if you are going to be billing for services or rendering services for another group.

You will need to have an Individual Type 1 NPI to render services

If you are going to be billing for services you will also need a Group Type 2 NPI to allow you to receive payments for your services.

You will need to know the taxonomy code for your individual Type 1 NPI provider type—Psychologist is 103T00000X and an LCSW is 1041C0700X)

(<https://npidb.org/taxonomy/>)

To register or update an NPI please go to the NPPES website

<https://nppes.cms.hhs.gov/#/>

ENROLLMENT - CONTACTS

Local Phone: 907-644-5993

Toll Free: 888-944-6877

Email : AK-Enrollment@Conduent.com.

Fax: 907 646 4273

COVERED SERVICES

Medicaid covered services for Psychologists and LCSW's will be posted to the DBH website on our Medicaid Related Information page.

<http://dhss.alaska.gov/dbh/Pages/Resources/Medicaidrelated.aspx>

CLAIM SUBMISSION

You have completed these steps:

- Enrolled with Conduent and received your welcome package with Provider ID
- You have reviewed the list of Medicaid covered services on the DBH website
- You are ready to provide services to an eligible Medicaid recipient

NOW WHAT?

REGISTER WITH OPTUM

Registration with Optum is required to allow you to submit your claims for reimbursement.

I will be handing this off to the Optum Provider Relations Group to walk you thru registration, claims submission, payment cycles.

EMAIL

Please provide valid email addresses when you are enrolling with Conduent and registering with Optum.

We use email to get you emergency information, training notices, policy updates, rate, and regulatory information in the most efficient and timely manner.

Please sign up for e-memos/texts by the Division of Behavioral Health

https://public.govdelivery.com/accounts/AKDHSS/subscriber/new?topic_id=12



LINK TO REGULATIONS

<https://aws.state.ak.us/OnlinePublicNotices/Notices/View.aspx?id=197609>

THANK YOU

Effective April 24, 2020



Questions?

Thank You

April 24, 2020

Division of Behavioral Health

Medicaid Provider Assistance Services Section (MPASS)

mpassunit@Alaska.gov